

Feedback elements

Step	Description	Example
Greet	Start with an informal greeting	“Hi John, thanks for your assignment”
Recognise	Recognise and value the student	“I can see you’ve worked really hard on this piece”
Evaluate	General summary of quality of work	“Your composition is very strong in terms of structure and melody...”
Substantive feedback	Provide detailed feedback on the student assignment in line with the intended outcomes of the challenge	“Try to think about how the melody fits the chords of the piece, and whether other chords could support the melody better...”
Validation and next steps	Congratulations or commiserations over the results, and next steps	“Nice work, I’m looking forward to hearing what you do next...”